

CHANDLER UNIFIED SCHOOL DISTRICT

JOB DESCRIPTION

CLASSIFICATION: TRANSPORTATION SUPPORT
TITLE: VEHICLE MAINTENANCE TECHNICIAN IV/LEAD
CALENDAR: [VEHICLE MAINTENANCE TECHNICIAN IV/LEAD](#)
SALARY: [GRADE 19](#)

Effective July 1, 2006, a post-offer physical and drug screening test is required for this position.

Job Goal:

Maintain all District vehicles in a state of operating excellence to provide safe, efficient transportation services for the Chandler Unified School District.

Minimum Qualifications:

- High school diploma or equivalent
- Five years diesel technician/schooling experience involving repair and maintenance preferred.
- Ability to use of diesel testing equipment, technical manuals, and computer diagnostics.
- School bus experience preferred/ but not limited to.
- Experience in a shop setting with the ability to become proficient in Federal, State, District, and Department policies and procedures concerning large and small school buses and light/medium duty support fleet vehicles
- Must possess own mechanic's tools
- Satisfactory criminal background check
- Good communication and good human relations skills
- Successful driving record for the past five years
- Arizona commercial driver's license with Department of Public Safety School Bus Driver Certification that includes the DPS physical performance test preferred/ not limited to (must obtain within first 6 months of position).
- Ability to operate standard business equipment , including computer and utilize transportation software
- Ability to learn and adhering to all policies, regulations and procedures
- Vision and hearing adequate to exercise job responsibilities in a safe manner

Core Job Functions:

- Diagnose and perform minor to major and complicated repairs on a variety of vehicles, including school buses, heavy trucks, light duty and automotive vehicles.
- Overhauls and maintains a variety of diesel, gasoline and alternative fuel powered engines, including school buses with gross vehicle weight of from 7,000 to 40,000 pounds, trucks one half ton to ten ton, light duty automotive vehicles.
- Diagnose and perform repairs on transmissions, engines, differentials, computer controlled systems, electrical, air brake systems, turbo chargers, alternators, distributors, starters, etc.
- Diagnoses and repairs all aspects of air conditioning and refrigeration systems.
- Diagnoses and repairs hydraulic systems, (i.e., wheel chair hydraulic lifts and truck lift gates).
- Repairs or replaces front/rear end suspension and air ride systems.
- Repairs brake systems to include air, hydraulic, and anti-lock systems.
- Tunes engines for maximum operational efficiency.
- Perform service/repair calls as required or needed.
- Conducts road test of repaired vehicles.
- Performs minor body repairs.
- Performs minor welding and fabrication of parts as necessary.
- Operate machinery related to the inspection, repair, and overhaul of light and heavy duty vehicles (i.e., steam cleaners, forklifts, and computerized electronic test equipment).
- Responsible for the safe handling and disposal of hazardous materials.

- Conforms to federal safety and Arizona minimum standards as prescribed.
- Performs State vehicle emission tests as required or needed.
- Estimates time, material, records supplies and parts used.
- Initiates and operates computer terminal to log in and out of work order system.
- Instructs and/or directs the daily activities of vehicle maintenance technicians, and other staff when assigned.
- Clean and maintain all tools and testing equipment
- Maintain confidentiality within position
- Be flexible and performing other duties relating to general job function as assigned by the Fleet Supervisor
- Perform all duties in a safe and prudent manner as directed.
- Follow district policies as outlined
- Performs other tasks related to the position as assigned.
- All other duties as assigned

Core Values/Professional Qualities:

- Respond to all internal and external customers, as it relates to position, in a prompt, efficient, friendly and patient manner
- Function effectively as a team member
- Be responsible, reliable and punctual
- Be flexible and adaptable to change
- Positively accepting direction
- Establish and maintaining courteous, cooperative working relationships with students, staff and parents
- Direct constructive criticism toward improving the district
- Exercise positive problem solving behavior and conflict resolution skills
- Adhere to the dress code appropriate to the site and job
- Share sensitive student and staff information on a need to know basis
- Be a positive role model for students
- Work with a large cross section of people in a professional and non-judgmental manner

Physical Requirements – Heavy Work

- Positions in this classification typically require: stooping, kneeling, crouching, standing, walking, sitting, finger or manual dexterity, repetitive finger motion, speaking, hearing, seeing (with correction), focusing ability, or other factors applicable for the job.
- Employee must be able to stand and walk constantly on various floor surfaces while performing various duties, including but not limited to using push/pull force of up to 50 pounds for various machines.
- Employee must stand constantly and walk frequently lifting items of various sizes, up to 30 pounds. Items over 50 pounds require a second staff member to lift.
- Employee may rarely be required to climb ladders to perform various cleaning or maintenance tasks.
- Employees may be subject to travel, fumes, odors, chemicals, bloodborne pathogens, workspace restrictions, and loud noises.
- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.